

EAST DUCHESNE CULINARY WATER IMPROVEMENT DISTRICT
Centennial Event Center
Board Meeting – January 14, 2026, at 7:00 PM

The East Duchesne Culinary Water Improvement District (EDCWID) board meeting was called to order by the Chairman Matthew G Betts, at 7:00 pm.

Meeting Attendees:

Chairman Matt Betts, Chet Clayburn, Vice Chairman Chet Hansen, Connie Sweat, Clinton Moon, District Manager Josh Byrnes, Danny Swasey, Kim Swasey, Jason Broome from Forsgren Engineering, and JoAnn Evans taking meeting minutes.

Absent:

None

Public Comment:

None

Oath of Office:

Matthew G Betts, Chet Hansen, Chet Clayburn were sworn into office for the next 4 years.

Voting for Chairman, Vice Chairman, & Treasurer:

Matthew G Betts will be chairman with Chet Hansen as the vice chairman and Clinton Moon as the treasurer.

Discussion & Consideration of Yearly Open Meeting Act:

Clerk-Admin. Asst. JoAnn Evans will send the link via email to everyone to take this training.

Discussion & Consideration of Conflict of Interest, Ethical Behavior:

All board members filled out a conflict-of-interest form and an ethical behavior form.

Minutes:

The board reviewed the minutes from December 10, 2025, regular meeting. Board member Chet Clayburn motioned to approve the minutes for the regular board meeting. Board member Chet Hansen seconded the motion. All board members voted aye and the motion passed.

Discussion & Consideration of 2026 CIB Information/Application:

No discussion as there are no projects for CIB that were determined necessary.

Discussion & Consideration of the Meter Audit:

Kim and Danny Swasey did the meter audit. They reviewed all open accounts, meter reads, and rate codes. There were approximately 480 accounts they looked at. There is mostly some cleanup that needs to be done. There are some that need to be closed so the zero billing does not get read every month. It was recommended that an audit be done every year or every two years. Board member Connie Sweat

motioned to approve the meter audit. Board member Clinton Moon seconded the motion. All board member voted aye and the motion passed.

Discussion & Consideration of URS Retirement Changes:

Clerk-Administrative Assistant JoAnn Evans suggested that the board change from regular 401K and 457 to Roth 401K and Roth 457. After she and Josh received some training from the URS they both thought this would be a great move for the district to make. Board member Clinton Moon motioned to approve the change from regular retirement 401K and 457 to Roth 401K and Roth 457. Board member Chet Hansen seconded the motion. All board member voted aye and the motion passed.

Review of Budgets, Accounts Payable, Bank Statements, and Payroll, Etc.

Board member Connie Sweat motioned to approve the accounts payable, bank statements, and payroll as presented. Board Member Chet Clayburn seconded the motion. All board members present voted aye and the motion passed.

Review of usage for Crescent Energy/Javelin Per Contract:

The water is still shut off at this time but will be turned on soon. It has been reviewed.

Update from Forsgren Engineering Jason Broome/Skyler Cozzins on Various Projects:

Utahn Pipeline & Tank: Jason Broome stated that JRock is working on the injections for the cracks in the tank. There are a couple of wet spots that are not responding to the injections. The tank is full of water now, and they will pause to see if more wet spots show up. They will be working on the punch list.

Blue Bench Pump Station:

They would like to upgrade the SCADA so that the tanks can fully talk to one another. Manger Josh Byrnes stated that radio is better than using cell phones. The Blue Bench tank just needs a radio in it. It has already been set up for the radio to be put in. Board chairman Matt Betts stated that right now it needs to be kept simple and we will upgrade later. Board member Chet Clayburn motioned to approve up to \$8,000 dollars to get the phones that would help the Utahn Tank and the Blue Bench Tank to talk to each other. Board member Connie Sweat seconded the motion. All board members voter aye and the motion passed.

Jason Broome stated that they would like to get the bid packets out as soon as possible. District Manager Josh Byrnes will need to sign a document so they can move forward. After some discussion it was decided to hold off until they updated some of the paperwork, they would need for the bid opening.

Discussion & Consideration to Purchase a GPS Survey Unit:

Board member Connie Sweat motioned to approve the purchase of GPS Survey Unit in the amount of \$4,748.05. Board member Chet Clayburn seconded the motion. All board members voted aye and the motion passed.

Updates from District Manager:

- ❖ Meters – Josh & Danny took care of some replacement meters

- ❖ Equipment Purchases – No Discussion
- ❖ Antelope Lines – No Discussion
- ❖ Delinquencies – These were discussed and there will be several that will need to be shut off by the end of the month.
- ❖ Leak – No Discussion


Consideration of Updated Items from District Manager:

None.

Other:

It was suggested that JoAnn go to the Rural Water Conference in St. George at the end of February. Board member Clinton Moon and Manager Josh Byrnes will also go.

Adjourned: 9:16 pm

X 

Matthew G. Betts
EDCWID Board Chairman

X 

JoAnn Evans
Clerk/Administrative Assistant